



EAST LEAKE
— ACADEMY —

East Leake Academy
Lantern Lane
East Leake
Loughborough
Leicestershire
LE12 6QN

01509 852424
office@eastleake-ac.org.uk
www.eastleake-ac.org.uk

7th June 2023

Dear Parent/ Carer,

Thank you for choosing East Leake Academy as the preferred school for your child. Please find below details about the upcoming transfer days on **Monday 3rd July, Tuesday 4th July and Wednesday 5th July 2023** (students are invited to attend all three days).

- Students will be expected to make their way to the Academy for approximately 8.20am. Parents and carers are invited into the main hall until 8.30am if you wish to drop off your child and meet a small number of staff who are supporting transition days;
- Students do not need to wear their school uniform. They can wear appropriate clothing, allowing them to participate in PE lessons;
- Students will be expected to bring a bag and pencil case;
- Students may bring a packed lunch or they are more than welcome to eat in our canteen. We suggest students bring £4.00 if they wish to purchase a snack and lunch and we recommend bringing a bottle of water.

I would also like to invite you to our New Parents' Evening on **Wednesday 5th July, 6-7pm**. I do hope that you will be able to attend accompanied by your son or daughter.

The evening will be held in the school hall and commence with an introduction by Mr Reid, the Senior Leadership Team and the transition team. This will be followed by a short presentation from the Year 7 Pastoral Lead from 6.30pm.

There will be a chance to meet Pastoral Leads, Senior Leadership Team and the SENCo. At this time please have to hand your child's completed data collection sheet (they will bring a blank data collection form home with them on Monday 3rd July).

We empower | We respect | We care

Part of
 **Diverse
Academies**

Please find below a list of the other specialist staff and departments who will be available for you to visit:

School Uniform: Representatives from Just School Wear will be in the Library from 3pm-7pm to sell new uniform and answer your questions (cash & card accepted);

Enhanced Learning: Representatives from this Department will be in Room 120. If you have any concerns relating to Special Needs they will be happy to discuss them with you;

First Aid: Our First Aider, Mrs Arnone-Youlton, will be available to answer any questions you may have;

Catering: The Catering Manager will be present should you need to discuss any dietary requirements or have questions regarding our canteen.

We look forward to welcoming yourselves and your child to East Leake Academy.

Yours sincerely,

Year 7 Transition Co-ordinator