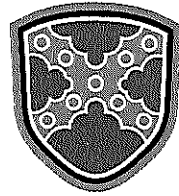


Appendix 1 – for academy to complete



EAST LEAKE  
— ACADEMY —

Appendix  
to Educational Visits  
Policy Academy  
responsibilities

2020-21

East Leake Academy



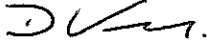






Diverse  
Academies

## Diverse Academies Educational Visits Policy Responsibilities

Academy Name and Address:	East Leake Academy Lantern Lane East Leake Loughborough LEICS LE12 6QN
Governor responsible for overseeing and monitoring Educational Visits in the Academy (include any details of any relevant experience and skills that the Governor holds to support this role)	Mr M Baker
Executive Principal	Mr D Vernon
Principal	Mr B Francis
Personal responsible for authorising, overseeing and monitoring Educational Visits in the Academy. (Must be a Leadership Team Member)	Mr B Francis
Named Educational Visits Co-ordinator	Mrs V Arnone-Youlton
Named Deputy Educational Visits Co-ordinator	Mrs C Toseland

As staff responsible for educational visits in EAST LEAKE ACADEMY we confirm that we have read, understood and will ensure that all statutory regulations and guidance for educational visits as outlined in the Diverse Academies Educational Visits Policy (and appendices), DfE visits guidance and Nottinghamshire Educational Visits Guidance are used and applied.

Signed: 	Chair of Governors	Date: 18/05/21
Signed: 	Governor i/c Educational Visits	Date: 18/05/21
Signed: 	Executive Principal	Date: 18/05/21
Signed: 	Principal	Date: 18/05/21
Signed: 	Senior Leader i/c Visits	Date: 18/05/21
Signed: 	EVC	Date: 19/05/21
Signed: 	Deputy EVC	Date: 20/5/21